

## TRI-COUNTY CHAPTER

The Tri-County Chapter of IAAP chartered June 10, 2003, currently serves Wicomico, Somerset and Worcester Counties (Maryland), as well as the surrounding areas.

Meeting on the 2<sup>nd</sup> Tuesday of each month beginning about 5:30 p.m. usually with a speaker/program followed by a business meeting, adjourning around 7:00 p.m.

With a focus on furthering the experience and education of our members, we strive to obtain the best speakers for our meetings and events.

Tri-County Chapter is a member of the Salisbury Area Chamber of Commerce. Therefore, as an added benefit, our chapter members have the opportunity to participate in chamber events and discounts throughout the chamber membership. Networking is never ending as is with other chapters in IAAP.

With the various seminars our chapter hosts, there is a great deal of opportunity for our members to apply their skills or learn new skills which can be utilized in the workplace and enhance their value to their employer.

Information on upcoming events, meetings, etc. can be obtained by accessing our website or contacting our Chapter President, Ruth Ann Jenkins, CAP: [rjenkins@wicomicocounty.org](mailto:rjenkins@wicomicocounty.org)

<http://www.tricountyiaap.com>

We invite you to get to know us through attending our chapter meetings and other events.

### What's in it for you? Membership benefits include:

- Cutting edge educational resources
- Career advancement and support services
- Seminars, workshops, conferences at the chapter, division, district, and international level
- Valuable professional networks and friendships
- Enhanced leadership skills
- *OfficePRO*® Magazine subscription

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**Professional Certification** – An important step for you and for your career...

In today's ever-changing business environment, administrative professionals need every advantage to stay on top.

*Earn the Certified Professional Secretary®(CPS®) rating or Certified Administrative Professional® (CAP®) rating through IAAP.*

Certification provides opportunities to enhance your career through:  
\*Job Advancement \*Professional Skills  
\*Salary \*Esteem \*College Credit

Professional certification shows employers and associates that you are committed as a professional. Certification is a mark of excellence that you carry with you everywhere you go.

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The Delaware-Maryland-District of Columbia Division has sixteen chapters and over 900 members. Website: <http://www.demddc-iaap.org>



Founded in 1942 and headquartered in Kansas City, Missouri, the International Association of Administrative Professionals® (IAAP®) is the world largest association for administrative support staff, with more than 600 chapters and 40,000 members and affiliates worldwide. The association works to educate employers and the public about the value of administrative professionals and the advantages of an administrative career.

- IAAP is a non-profit association that provides industry-recognized research and educational activities through its Research and Educational Foundation. IAAP also sets professional standards through its Institute for Certification and supports business education programs through its Institute for Education.
- IAAP's purpose is to provide information, education and training, and to set standards of excellence recognized by the business community on a global perspective.
- IAAP's mission is to be the acknowledged, recognized leader of administrative professionals and to enhance their individual and collective value, image, competence, and influence.
- IAAP's vision is to inspire and equip all administrative professionals to attain excellence.

International Website: [www.iaap-hq.org](http://www.iaap-hq.org)